

Sheet1

FILE_NAM,	(FLD_NAM,C,1	FLD_SEQUENCE,	NFLIFLD	FLDTOTT	TOT_LASTD/	
INCLUDE	FILES	999		16	1	2 ###
INCLUDE	FILES	999		16	2	2 ###
APPOINT	NUMBER	1	C	6	0	26 271 ###
APPOINT	PCOPY	2	C	1	0	26 271 ###
APPOINT	PCOPYNUM	3	N	3	0	26 271 ###
APPOINT	DATE	4	D	8	0	26 271 ###
APPOINT	D_DAY	5	C	10	0	26 271 ###
APPOINT	M_DAY	6	C	20	0	26 271 ###
APPOINT	TIME	7	C	5	0	26 271 ###
APPOINT	AMPM	8	C	2	0	26 271 ###
APPOINT	ENDTIME	9	C	5	0	26 271 ###
APPOINT	ENDAMPM	10	C	2	0	26 271 ###
APPOINT	LASTNAME	11	C	20	0	26 271 ###
APPOINT	FIRNAME	12	C	20	0	26 271 ###
APPOINT	COMPANY	13	C	30	0	26 271 ###
APPOINT	PHONE	14	C	14	0	26 271 ###
APPOINT	EXT	15	C	5	0	26 271 ###
APPOINT	HPHONE	16	C	14	0	26 271 ###
APPOINT	TYPE	17	C	1	0	26 271 ###
APPOINT	TDESCRIP	18	C	20	0	26 271 ###
APPOINT	SUBJECT	19	C	30	0	26 271 ###
APPOINT	STATUS	20	C	1	0	26 271 ###
APPOINT	SDESCRIP	21	C	20	0	26 271 ###
APPOINT	A1DATE	22	C	8	0	26 271 ###
APPOINT	A2DATE	23	C	6	0	26 271 ###
APPOINT	A3DATE	24	C	6	0	26 271 ###
APPOINT	OP_INIT	25	C	3	0	26 271 ###
APPOINT	ANOTES	26	M	10	0	26 271 ###
BDGEXP	ID	1	C	1	0	3 47 ###
BDGEXP	CODE	2	C	15	0	3 47 ###
BDGEXP	DESCRIP	3	C	30	0	3 47 ###
BDGINC	ID	1	C	1	0	3 47 ###
BDGINC	CODE	2	C	15	0	3 47 ###
BDGINC	DESCRIP	3	C	30	0	3 47 ###
BMONTH	ID	1	C	1	0	9 93 ###
BMONTH	TYPE	2	C	15	0	9 93 ###
BMONTH	DESCRIP	3	C	30	0	9 93 ###
BMONTH	AMOUNT	4	N	8	2	9 93 ###
BMONTH	TAX	5	C	1	0	9 93 ###
BMONTH	TOTI	6	N	9	2	9 93 ###
BMONTH	TOTE	7	N	9	2	9 93 ###
BMONTH	TOTT	8	N	9	2	9 93 ###
BMONTH	NOTES	9	M	10	0	9 93 ###
BUDGET	NUMBER	1	C	7	0	17 200 ###
BUDGET	PCOPY	2	C	1	0	17 200 ###
BUDGET	PCOPYNUM	3	N	3	0	17 200 ###
BUDGET	DATE	4	D	8	0	17 200 ###
BUDGET	TRANS	5	C	1	0	17 200 ###

Sheet1

BUDGET	TYPE	6	C	15	0	17	200	###
BUDGET	DESCRIP	7	C	30	0	17	200	###
BUDGET	AMOUNT	8	N	10	2	17	200	###
BUDGET	FROM_TO	9	C	30	0	17	200	###
BUDGET	WHATIS	10	C	30	0	17	200	###
BUDGET	HOWPAID	11	C	1	0	17	200	###
BUDGET	HDESCRIP	12	C	12	0	17	200	###
BUDGET	CHKNUM	13	C	5	0	17	200	###
BUDGET	CHKDATE	14	D	8	0	17	200	###
BUDGET	CARD	15	C	3	0	17	200	###
BUDGET	CDESCRIP	16	C	25	0	17	200	###
BUDGET	NOTES	17	M	10	0	17	200	###
BUSEXP	ID	1	C	1	0	3	47	###
BUSEXP	CODE	2	C	15	0	3	47	###
BUSEXP	DESCRIP	3	C	30	0	3	47	###
BUSINC	ID	1	C	1	0	3	47	###
BUSINC	CODE	2	C	15	0	3	47	###
BUSINC	DESCRIP	3	C	30	0	3	47	###
COMMUN	NUMBER	1	C	6	0	37	490	###
COMMUN	PCOPY	2	C	1	0	37	490	###
COMMUN	PCOPYNUM	3	N	3	0	37	490	###
COMMUN	DATE	4	D	8	0	37	490	###
COMMUN	CTIME	5	C	5	0	37	490	###
COMMUN	AMPM	6	C	2	0	37	490	###
COMMUN	LASTNAME	7	C	20	0	37	490	###
COMMUN	FIRNAME	8	C	20	0	37	490	###
COMMUN	MIDINIT	9	C	1	0	37	490	###
COMMUN	COMPANY	10	C	30	0	37	490	###
COMMUN	BUSADDR1	11	C	30	0	37	490	###
COMMUN	BUSADDR2	12	C	30	0	37	490	###
COMMUN	BUSCITY	13	C	20	0	37	490	###
COMMUN	BUSSTATE	14	C	2	0	37	490	###
COMMUN	BUSZIP	15	C	10	0	37	490	###
COMMUN	BPROV	16	C	15	0	37	490	###
COMMUN	BUSTELE	17	C	14	0	37	490	###
COMMUN	BUSEXT	18	C	5	0	37	490	###
COMMUN	BUSFAX	19	C	14	0	37	490	###
COMMUN	HOMADDR1	20	C	30	0	37	490	###
COMMUN	HOMADDR2	21	C	30	0	37	490	###
COMMUN	HOMCITY	22	C	20	0	37	490	###
COMMUN	HOMSTATE	23	C	2	0	37	490	###
COMMUN	HOMZIP	24	C	10	0	37	490	###
COMMUN	HPROV	25	C	15	0	37	490	###
COMMUN	HOMETELE	26	C	14	0	37	490	###
COMMUN	HOMFAX	27	C	14	0	37	490	###
COMMUN	TYPE	28	C	1	0	37	490	###
COMMUN	TDESCRIP	29	C	20	0	37	490	###
COMMUN	FOLLOWUP	30	C	1	0	37	490	###
COMMUN	FOLLDATE	31	D	8	0	37	490	###

Sheet1

COMMUN	FTYPE	32	C	1	0	37	490	###
COMMUN	FDESCRIP	33	C	20	0	37	490	###
COMMUN	SUBJECT	34	C	30	0	37	490	###
COMMUN	COMMENT	35	C	24	0	37	490	###
COMMUN	OP_INIT	36	C	3	0	37	490	###
COMMUN	CNOTES	37	M	10	0	37	490	###
CREDIT	ID	1	C	3	0	6	70	###
CREDIT	CARD	2	C	25	0	6	70	###
CREDIT	NUMBER	3	C	20	0	6	70	###
CREDIT	EXPIRE	4	C	5	0	6	70	###
CREDIT	LIMIT	5	N	6	0	6	70	###
CREDIT	COMMENTS	6	M	10	0	6	70	###
EXPENSE	NUMBER	1	C	6	0	28	377	###
EXPENSE	PCOPY	2	C	1	0	28	377	###
EXPENSE	PCOPYNUM	3	N	3	0	28	377	###
EXPENSE	DATE	4	D	8	0	28	377	###
EXPENSE	TYPE	5	C	15	0	28	377	###
EXPENSE	DESCRIP	6	C	30	0	28	377	###
EXPENSE	PURPOSE	7	C	27	0	28	377	###
EXPENSE	PARTY	8	C	30	0	28	377	###
EXPENSE	LASTNAME	9	C	20	0	28	377	###
EXPENSE	FIRNAME	10	C	20	0	28	377	###
EXPENSE	MIDINIT	11	C	1	0	28	377	###
EXPENSE	TITLE	12	C	30	0	28	377	###
EXPENSE	EMPLOYER	13	C	30	0	28	377	###
EXPENSE	ADDR1	14	C	30	0	28	377	###
EXPENSE	ADDR2	15	C	30	0	28	377	###
EXPENSE	CITY	16	C	20	0	28	377	###
EXPENSE	STATE	17	C	2	0	28	377	###
EXPENSE	ZIP	18	C	10	0	28	377	###
EXPENSE	AMOUNT	19	N	10	2	28	377	###
EXPENSE	REIMBURS	20	C	1	0	28	377	###
EXPENSE	AMTREIMB	21	N	10	2	28	377	###
EXPENSE	DATREIMB	22	D	8	0	28	377	###
EXPENSE	DIFF	23	N	10	2	28	377	###
EXPENSE	AUTO	24	C	1	0	28	377	###
EXPENSE	MILEAGE	25	N	5	0	28	377	###
EXPENSE	MILEFEE	26	N	5	2	28	377	###
EXPENSE	OP_INIT	27	C	3	0	28	377	###
EXPENSE	NOTES	28	M	10	0	28	377	###
FOLLOW	NUMBER	1	C	6	0	22	241	###
FOLLOW	PCOPY	2	C	1	0	22	241	###
FOLLOW	PCOPYNUM	3	N	3	0	22	241	###
FOLLOW	LASTNAME	4	C	20	0	22	241	###
FOLLOW	FIRNAME	5	C	20	0	22	241	###
FOLLOW	EMPLOYER	6	C	30	0	22	241	###
FOLLOW	SUBJECT	7	C	30	0	22	241	###
FOLLOW	CDATE	8	D	8	0	22	241	###
FOLLOW	CTYPE	9	C	1	0	22	241	###

Sheet1

FOLLOW	CDESCRIP	10	C	20	0	22	241	###
FOLLOW	DATE	11	D	8	0	22	241	###
FOLLOW	TYPE	12	C	1	0	22	241	###
FOLLOW	TDESCRIP	13	C	20	0	22	241	###
FOLLOW	STATUS	14	C	1	0	22	241	###
FOLLOW	SDESCRIP	15	C	10	0	22	241	###
FOLLOW	A1DATE	16	C	8	0	22	241	###
FOLLOW	A2DATE	17	C	6	0	22	241	###
FOLLOW	A3DATE	18	C	6	0	22	241	###
FOLLOW	OP_INIT	19	C	3	0	22	241	###
FOLLOW	BPHONE	20	C	14	0	22	241	###
FOLLOW	HPHONE	21	C	14	0	22	241	###
FOLLOW	NOTES	22	M	10	0	22	241	###
NAME	NUMBER	1	C	6	0	45	579	###
NAME	PCOPY	2	C	1	0	45	579	###
NAME	PCOPYNUM	3	N	3	0	45	579	###
NAME	LASTNAME	4	C	20	0	45	579	###
NAME	FIRNAME	5	C	20	0	45	579	###
NAME	MIDINIT	6	C	1	0	45	579	###
NAME	TITLE1	7	C	30	0	45	579	###
NAME	EMPLOYER	8	C	30	0	45	579	###
NAME	BUSADDR1	9	C	30	0	45	579	###
NAME	BUSADDR2	10	C	30	0	45	579	###
NAME	BUSCITY	11	C	20	0	45	579	###
NAME	BUSSTATE	12	C	2	0	45	579	###
NAME	BUSZIP	13	C	10	0	45	579	###
NAME	BPROV	14	C	15	0	45	579	###
NAME	BUSTELE1	15	C	14	0	45	579	###
NAME	BUSEXT1	16	C	5	0	45	579	###
NAME	BUSTELE2	17	C	14	0	45	579	###
NAME	BUSEXT2	18	C	5	0	45	579	###
NAME	BUSFAX	19	C	14	0	45	579	###
NAME	BUSFAX2	20	C	14	0	45	579	###
NAME	CAR	21	C	14	0	45	579	###
NAME	BBS1	22	C	14	0	45	579	###
NAME	BBS2	23	C	14	0	45	579	###
NAME	BUSTYPE	24	C	30	0	45	579	###
NAME	CUSTOMER	25	C	1	0	45	579	###
NAME	CUSTNUM	26	C	17	0	45	579	###
NAME	HOMADDR1	27	C	30	0	45	579	###
NAME	HOMADDR2	28	C	30	0	45	579	###
NAME	HOMCITY	29	C	20	0	45	579	###
NAME	HOMSTATE	30	C	2	0	45	579	###
NAME	HOMZIP	31	C	10	0	45	579	###
NAME	HPROV	32	C	15	0	45	579	###
NAME	HOMTELE1	33	C	14	0	45	579	###
NAME	DOB	34	D	8	0	45	579	###
NAME	AGE	35	N	3	0	45	579	###
NAME	MARITAL	36	C	1	0	45	579	###

Sheet1

NAME	ANNIVER	37	D	8	0	45	579	###
NAME	YRS	38	N	3	0	45	579	###
NAME	SEX	39	C	1	0	45	579	###
NAME	LASTCHG	40	D	8	0	45	579	###
NAME	SYSDATE	41	D	8	0	45	579	###
NAME	XBSTATE	42	C	15	0	45	579	###
NAME	XHSTATE	43	C	15	0	45	579	###
NAME	OP_INIT	44	C	3	0	45	579	###
NAME	NOTES	45	M	10	0	45	579	###
SPECIAL	NUMBER	1	C	7	0	32	406	###
SPECIAL	PCOPY	2	C	1	0	32	406	###
SPECIAL	PCOPYNUM	3	N	3	0	32	406	###
SPECIAL	LASTNAME	4	C	20	0	32	406	###
SPECIAL	FIRNAME	5	C	20	0	32	406	###
SPECIAL	MIDINIT	6	C	1	0	32	406	###
SPECIAL	COMPANY	7	C	35	0	32	406	###
SPECIAL	TITLE	8	C	35	0	32	406	###
SPECIAL	ADDR1	9	C	35	0	32	406	###
SPECIAL	ADDR2	10	C	35	0	32	406	###
SPECIAL	CITY	11	C	20	0	32	406	###
SPECIAL	STATE	12	C	2	0	32	406	###
SPECIAL	ZIP	13	C	10	0	32	406	###
SPECIAL	PROV	14	C	15	0	32	406	###
SPECIAL	PHONE	15	C	14	0	32	406	###
SPECIAL	EXT	16	C	5	0	32	406	###
SPECIAL	FAX	17	C	14	0	32	406	###
SPECIAL	ON1	18	D	8	0	32	406	###
SPECIAL	TYPE1	19	C	1	0	32	406	###
SPECIAL	DESC1	20	C	20	0	32	406	###
SPECIAL	SUBJ	21	C	30	0	32	406	###
SPECIAL	FOLLOW	22	C	1	0	32	406	###
SPECIAL	WHEN	23	D	8	0	32	406	###
SPECIAL	TYPE2	24	C	1	0	32	406	###
SPECIAL	DESC2	25	C	20	0	32	406	###
SPECIAL	REPLY	26	C	1	0	32	406	###
SPECIAL	WHEN2	27	D	8	0	32	406	###
SPECIAL	TYPE3	28	C	1	0	32	406	###
SPECIAL	DESC3	29	C	20	0	32	406	###
SPECIAL	INNAME	30	C	1	0	32	406	###
SPECIAL	OP_INIT	31	C	3	0	32	406	###
SPECIAL	NOTES	32	M	10	0	32	406	###
STATES	STATE	1	C	2	0	2	23	###
STATES	NAME	2	C	20	0	2	23	###
TOD0	NUMBER	1	C	6	0	16	124	###
TOD0	PCOPY	2	C	1	0	16	124	###
TOD0	PCOPYNUM	3	N	3	0	16	124	###
TOD0	DATE	4	D	8	0	16	124	###
TOD0	TIME	5	C	5	0	16	124	###
TOD0	AMPM	6	C	2	0	16	124	###

Sheet1

TODO	TASK	7	C	50	0	16	124	###
TODO	PRIORITY	8	C	1	0	16	124	###
TODO	DONE	9	C	1	0	16	124	###
TODO	WHENDONE	10	D	8	0	16	124	###
TODO	DAYS	11	N	5	0	16	124	###
TODO	A1DATE	12	C	8	0	16	124	###
TODO	A2DATE	13	C	6	0	16	124	###
TODO	A3DATE	14	C	6	0	16	124	###
TODO	OP_INIT	15	C	3	0	16	124	###
TODO	TNOTES	16	M	10	0	16	124	###
TRANS	NUMBER	1	C	6	0	38	555	###
TRANS	PCOPY	2	C	1	0	38	555	###
TRANS	PCOPYNUM	3	N	3	0	38	555	###
TRANS	TRANSNUM	4	C	17	0	38	555	###
TRANS	DATE	5	D	8	0	38	555	###
TRANS	CUSTNUM	6	C	17	0	38	555	###
TRANS	LASTNAME	7	C	20	0	38	555	###
TRANS	FIRNAME	8	C	20	0	38	555	###
TRANS	MIDINIT	9	C	1	0	38	555	###
TRANS	TITLE	10	C	30	0	38	555	###
TRANS	EMPLOYER	11	C	30	0	38	555	###
TRANS	ADDR1	12	C	30	0	38	555	###
TRANS	ADDR2	13	C	30	0	38	555	###
TRANS	CITY	14	C	20	0	38	555	###
TRANS	STATE	15	C	2	0	38	555	###
TRANS	ZIP	16	C	10	0	38	555	###
TRANS	PROV	17	C	15	0	38	555	###
TRANS	PHONE	18	C	14	0	38	555	###
TRANS	EXT	19	C	5	0	38	555	###
TRANS	FAX	20	C	14	0	38	555	###
TRANS	SCODE	21	C	3	0	38	555	###
TRANS	SDESCRIP	22	C	30	0	38	555	###
TRANS	DAY_HOUR	23	C	1	0	38	555	###
TRANS	HOURS	24	N	7	2	38	555	###
TRANS	HRATE	25	N	7	2	38	555	###
TRANS	DAYS	26	N	7	2	38	555	###
TRANS	DRATE	27	N	7	2	38	555	###
TRANS	AMOUNT	28	N	10	2	38	555	###
TRANS	EXPENSE	29	N	10	2	38	555	###
TRANS	PAID	30	N	10	2	38	555	###
TRANS	PDATE	31	D	8	0	38	555	###
TRANS	IAGE	32	N	3	0	38	555	###
TRANS	BAL	33	N	10	2	38	555	###
TRANS	HEADER	34	C	60	0	38	555	###
TRANS	FOOTER	35	C	60	0	38	555	###
TRANS	XSTATE	36	C	15	0	38	555	###
TRANS	OP_INIT	37	C	3	0	38	555	###
TRANS	NOTES	38	M	10	0	38	555	###

Sheet1

FLD_DESC,C,120
APPOINT BDGEXP BDGINC BMONTH BUDGET BUSEXP BUSINC COMMUN CREDIT EXPENSE
FOLLOW NAME SPECIAL STATES TODO TRANS
Number

Date of Appointment

Time of Appointment
AM or PM Appointment Time
End Time of Appointment
End Time AM or PM
Last Name
First Name
Company/Employer

Type of Appointment

Subject of Appointment
Status of Appointment

Income or Expense
Code of Transaction
Description of Transaction
Income or Expense
Code of Transaction
Description of Transaction
Income or Expense
Type of Transaction
Description
Amount
Taxable?
Total of Income
Total of Expenses
Totals Difference
Notes
Number Account of Credit Card

Date of Transaction
Type of Transaction

Type Description
Description
Amount
From or To

How Paid

Check Number
Check Date
Credit Card Name

Notes/Comments

ID
Code
Description
Income/Expense ID
Code
Description
Number
Record Copy?
Record Copy Number
Date of Communication
Communication Time
AM or PM
Last Name
First Name
Middle Initial
Company/Employer
Business Address Line 1
Business Address Line 2
Business City
Business State
Business Zip
Business Province
Business Phone
Business Phone Extension
Business Fax
Home Address Line 1
Home Address Line 2
Home City
Home State
Home Zip
Home Province
Home Phone
Home Fax
Type of Communication Code
Type of Communication Description
Follow Up?
FollowUp Date

FollowUp Type
FollowUp Description
Subject of Communication
Brief Comment
Operator Initials
Notes/Comments/Memo
ID
Credit Card Name
Number Account
Expiration Date
Limit of Charge
Comments

Date of Transaction
Type of Expense
Description of Expense
Purpose of Expense

Amount of Expense
Reimbursed?
Amount Reimbursed
Date Reimbursed
Difference

Mileage
Mile Rate

Notes/Comments
Number

Last Name
First Name
Employer/Company
Subject of Follow Up

Status of Follow Up

Number
Record Copy?
Record Copy Number
Last Name
First Name
Middle Initial
Title-1
Employer/Company
Business Address 1
Business Address 2
Business City
Business State
Business Zip Code
Business Province
Business Phone 1
Business Phone Extension 1
Business Phone 2
Business Phone Extension 2
Business Fax
Business Fax 2
Car/Cellular Phone
BBS 1 Phone
BBS 2 Phone
Business Type
Customer?
Customer Number
Home Address 1
Home Address 2
Home City
Home State
Home Zip Code
Home Province
Home Phone 1
Date of Birth
Age
Marital Status

Sheet1

Anniversary Date
Years Married
Sex
Last Change Date
System Date Record Added
Business Province/State
Home Province/State
Operation Initials
Notes
System Number
Record Copy?
Record Copy Number
Last Name
First Name
Middle Init
Company/Employer Name
Title
Address Line 1
Address Line 2
City
State
Zip Code
Province
Phone
Phone Extension
Fax
Contact Date
Initial Contact Type
Description of Initial Contact
Subject
Follow Up?
Follow Up Date
Follow Up Type
Description of FollowUp
Replied?
Reply Date
Reply Type
Description of Reply
In Name/Address File?
Operator Initials
Notes
State Abbreviation
Full State Name
Number

Date
Time
AM or PM

Task
Priority
Done?
When Completed

System Number
Record Copy?
Record Copy Number
Transaction #
Transaction Date
Customer Number
Last Name
First Name
Middle Init
Title
Employer/Company
Address Line 1
Address Line 2
City
State
Zip Code
Province
Phone
Phone Extension
Fax
Service Code
Service Description
Day/Hour Indicator
Number of Hours
Hourly Rate
Age in Days
Rate per Day
Amount
Expenses Amount
Amount Paid
Date Paid
Age in Days
Balance
Header
Footer
Province/State
Operator Initials
Notes/Details